



NEW HAVEN MIDDLESEX REAL ESTATE SCHOOL
 A Division of the New Haven Middlesex Association of Realtors (NHMR)
 127 Washington Ave. West LL
 North Haven, CT 06473
 Telephone: 203-234-7700 Fax: 203-234-3980
www.nhmrealtors.com



JUNE 2017 FAST TRACK - PROPERTY MANAGEMENT

This 30 hour course meets the requirements for two 15 hour courses of Broker pre-licensing elective education as set forth by the CT Real Estate Commission

This course also meets the minimum requirement for 6 hours of elective CE credit.

Students must complete 30 hours of class time to receive their certificate.

The goal of this course is to provide practical information on the issues impacting practitioners in the property management field. This course will include interactive classroom activities and discussion focused on the following topics:

- The importance of emerging economic trends on property management.
- Maintenance, accounting, administrative and legal activities.
- Current federal regulations, such as civil rights, fair housing & ADA issues
- Environmental concerns
- Owner & tenant relations
- Leases & Lease negotiation
- Residential, office & commercial property management
- Establishing professional credentials

DATE(S):	June 27, 29 and July 6, 11 & 13
TIME:	Tuesdays & Thursday 9:00 a.m. - 4:00 p.m. Lunch Noon-1:00 pm.
INSTRUCTOR(S):	Rhonda Ivey-Lentini, ABR-ePRO- GREEN -GRI- SFR-SRS, MRP
FEE:	\$300.00 tuition <u>50.00 book</u> \$ 350.00 Total tuition and text Book: PROPERTY MANAGEMENT, 10th Edition: Kyle, Baird & wolk; (Dearborn Publications)

REGISTRATION DEADLINE: By Noon, Tuesday, June 20th 2017

LATE REGISTRATIONS: An additional administrative processing fee of \$25.00 will be added to all late registrations. *Only CASH or CREDIT CARD payment will be accepted for late registrations. NO WALK INS. NO EXCEPTIONS.*

PAYMENT: FULL payment is required prior to the class start date. We accept cash, check, MasterCard, Visa Am. Express, Discover. There will be a \$25.00 charge for any check returned by the bank for insufficient funds or for any declined credit card charge. Your payment, whether by credit card or check, will *not* be processed until class minimum enrollment is met. Return completed form with payment via:

MAIL REGISTRATION:

Mail this completed form along with your payment

- CHECK payable to: NEW HAVEN MIDDLESEX REAL ESTATE SCHOOL
- CREDIT CARD: VISA, MasterCard, AMEX or Discover Card #, Expiration date, and Security Code.

Credit card registrations also accepted by phone or by FAX to (203) 234-3980

PLEASE PRINT AND COMPLETE ALL OF THE LINE ITEMS BELOW:

MEMBER NHMR: YES ___ NO ___ PAYMENT TOTAL \$ _____

Name		Daytime Phone	
Address		Home Phone	
City, State Zip		Cell Phone	
E-mail Address		RE License #	

CASH		
CHECK #		<i>Make check payable to: NEW HAVEN MIDDLESEX RE SCHOOL</i>
Credit Card Security Code	Credit/Debit Card Account #:	
	Credit/Debit Card Expiration date:	

If payment is made by Credit Card, address should be billing address of card.

SIGNATURE		DATE	
-----------	--	------	--